

Telephone Service - Business

**PLEASE COMPLETE THIS FORM IN BLOCK LETTERS OR ELECTRONICALLY**

**Please print, sign and pdf**

Compulsory fields are marked with \*

**Step 1**

Please write your details (in block letters, as they appear on your existing Freephone/Local Rate telephone account)

**Customer Organisation Name\*** \_\_\_\_\_

**Title** \_\_\_\_\_ **First name\*** \_\_\_\_\_ **Surname\*** \_\_\_\_\_

**Position (business only)** \_\_\_\_\_

**Address\*** \_\_\_\_\_

**Suburb** \_\_\_\_\_ **State** \_\_\_\_\_ **Postcode** \_\_\_\_\_

**ACN/ABN (business only)** \_\_\_\_\_

**Daytime Contact No. \*** \_\_\_\_\_ **Other Contact No.** \_\_\_\_\_

**Preferred Time to Call (business hours)** \_\_\_\_\_

**Step 2**

Please list the services you would like to Port to Alltel Pty Ltd. Please supply additional paperwork if more space is required

**Please write your Freephone/Local Rate service number(s) below**

SERVICE NUMBER*	CURRENT SERVICE ACCOUNT NUMBER*

**Step 3**

**Current Carrier or Carriage Service Provider \***

\_\_\_\_\_

**Date of Agreement between Customer Organisation and Current Service Provider**

\_\_\_\_\_

**Step 4**

To be read and signed for all service numbers that are to be Ported to Alltel

The Customer Organisation has an agreement with the Current Service Provider, which has the date set out in step 3. Under this Agreement, the Customer Organisation is the legal lessee of the Freephone/Local Rate Service Numbers set out in step 2, which has the existing account numbers also set out in step 2.

I am authorised to act on behalf of the Customer Organisation in the position described below. I hereby engage and authorise Alltel Pty Ltd ("Alltel") to facilitate the porting of these Service Numbers from the Current Service Provider to Alltel, including the cancellation of the service with the Current Service Provider.

I indemnify Alltel against any loss or damage it may suffer as a result of any information included in this form or the above certification being incorrect.

I also authorise Alltel to obtain from my Current Service Provider any incomplete or further details, which are required under step 2 to facilitate the port of the Service Numbers set out in Step 2.

Authorised Signature\* X \_\_\_\_\_ Date (dd/mm/yyyy) \_\_\_\_\_

**Step 5**

**Agency Section**

If you don't wish to provide Alltel with authority, please rule through this section.

I authorise Alltel to act on my behalf and to sign and complete an Alltel Porting Authority Form (PAF) and associated paperwork for the purposes of porting the Number range set out in Step 2. I confirm that all telephone numbers nominated in Step 2 are to be ported unless otherwise specified.

I also authorise Alltel nominated representative to complete and sign a new PAF for the purposes of carrying out the port to Alltel in circumstances where:

*Please Tick*

- this PAF expires
- additional details are to be added
- editing or deleting details as required

**This authority will remain in place for 12 months from the date of signature or until such time as Alltel is otherwise notified.**

Authorised Signature\* X \_\_\_\_\_ Date (dd/mm/yyyy) \_\_\_\_\_

**TERMS AND CONDITIONS**

**1. FREEPHONE/LOCAL RATE NUMBER PORTABILITY**

- 1.1 The Porting of a Freephone (1800) or Local Rate (13/1300) service will be conducted in conjunction with Industry Numbering Management Services Ltd (INMS). The INMS is a not-for-profit company which has been established by a number of Carriage Service Providers (CSP) to facilitate number portability of Freephone (1800) and Local Rate (13/1300) telephone services. The Australian Communication Authority (ACA) under s 467 of the Telecommunications Act 1997 (the Act), from 16th November 2000, will allow INMS to manage the pool of portable freephone/local rate numbers declared in writing by the ACA under s 11.10 of the Telecommunication Numbering Plan 1997.
- 1.2 If you wish to Port your Service Number from Alltel to another Supplier, you must contact that other supplier. Porting from Alltel to another Supplier will be conducted in accordance with the INMS business rules and any other bilateral arrangements.
- 1.3 The porting of a Freephone (1800) and Local Rate (13 / 1300) telephone service will be subject to the terms and conditions of the Standard Form of Agreement of your CSP.

- 1.4 In order for Alltel to Port your Service Number you must complete and sign the Porting Authority Form (PAF)
- 1.5 In accordance with the INMS business rules, a request for Porting shall be deemed invalid if:
  - a. Mandatory information supplied is illegible, inaccurate or missing
  - b. The PAF is not signed by an authorised person
  - c. The PAF is not dated
  - d. The PAF is dated more than 90 days before the porting request is sent by the recipient Prime Service Deliverer (PSD) via INMS to the donor PSD
- 1.6 The Porting Authorisation Form (PAF) must be fully completed by the customer and is valid for 90 days.
- 1.7 Alltel cannot Port your Service Number and move the address of your Service Number on the same day.
- 1.8 If your Service Number(s) is inactive at the time of the Porting by Alltel, you must notify Alltel as soon as the Phone number(s) becomes active.
- 1.9 Alltel reserves the right to charge you for the Porting of a Service Number.
- 1.10 You are responsible for settling your final account with your current Service Provider.
- 1.11 You have read and understood the [Local Number Portability Guide](#) and the [Local Number Agreement](#).

## 2. PRIVACY INFORMATION

- 2.1 For the purpose of processing your application and ongoing credit management of your account, Alltel may need to disclose to a credit reporting agency:
  - personal identifying details, including your name, current and previous addresses, driver's licence, date of birth and employer;
  - the fact that you have applied for Alltel Total Access Service, and any credit limit on your account;
  - the amount of any payments which are overdue for at least 60 days, when steps have been taken by Alltel to recover those overdue payments;
  - where an overdue payment has been previously reported, advise that the payment is no longer overdue;
  - cheques or credit card payments which have been dishonoured;
  - court judgments or bankruptcy orders made against you;
  - that, in the opinion of Alltel, you have committed a serious credit infringement; and
  - when Alltel ceases to provide service to you.
- 2.2 You authorise Alltel to disclose that information to a credit reporting agency. You also authorise Alltel to seek from or give to any credit providers nominated by you or named in a credit report or to other telecommunications providers, and Alltel's franchisees, contractors, agents and outlets, the same information and any other information on this form and any other information on your credit worthiness, credit history or credit capacity that credit providers and allowed to give under the Privacy Act.
- 2.3 You authorise Alltel to obtain and use personal credit information (eg; your existing household loans and personal credit card history) for the purpose of considering an application by you for commercial credit; (to use the Alltel service and your phone as a sole trader). You authorise Alltel to obtain and use commercial information about your commercial credit worthiness or commercial history (your existing credit record as a sole trader) when considering an application for consumer credit, for example where the Service will be used for domestic purposes.
- 2.4 Alltel may refuse or cancel the service on the basis of its credit assessment of you. You are entitled to see, and to correct, any credit information which Alltel holds about you.